**TEST CODE 104 HAS EXPIRED**

CDD has informed us that they still continue to receive HIV orders that are using the old 104 test code. NBIMC had alerted the sites back in November 2016 that the 104 test code would be eliminated and replaced with test code 105 starting with 01 Jan 2017.

Please check ALL of your standing orders and all new orders prior to uploading the electronic order to ensure that the test code is the current 105 code. Please remove in CHCS the option to select the test code 104. Any orders using the 104 code will be automatically rejected as CDD can’t test them.

**SUBMITTING HIV SPECIMENS TO CDD**

CDD states that they are still receiving the following:

1. **Para-filmed specimen tubes**- please don’t use this method when shipping your specimens. Sites are para-filming their pour off tubes to prevent them from leaking on the other tubes in their shipment. CDD has new “O” ring lids for the pour off tubes that should stop the tubes from leaking because they have a more secure fit to the tubes. Also using this procedure slows down the CDD lab from testing your specimens.
2. **Double labeling and taping-** CDD is receiving specimens that have multiple labels on a specimen tube and scotch tape over those labels. These extra labels on the tube make it more difficult to place the tube in the Abbott machine to get tested. The preprinted labels that CDD issues have 1 large barcode label with the barcode number on it and 3 smaller ones with the same number. If the site uses the larger label for the specimen tube, there is enough room to enter the PII on the member on the larger label. This would eliminate the need for a 2nd label.



**TRADE-IN YOUR OLD POUR OFF TUBE LIDS**

Please check your stock of supplies. If your site still has any of the old pour off lids left, you can send them back to CDD. Just total up the quantity you have and ship them back to CDD, using CDD’s FEDEX account. CDD will replace those old pour off lids with the new lids with the “O” ring in the lid. Send emails to CDD with your POC name, UIC# of your site and the total number of old lids that are being returned.

**NBIMC CUSTOMER SURVEY-LET’S TRY AGAIN**

On 6/9/17, NBIMC sent an email with a short survey about NBIMC customer service issues. NBIMC sent the survey out to approximately 1100 POC users and received 13 responses. So we will try a different approach for the same survey. We are sending the survey out via a Survey Monkey format. Please take a few minutes to respond to the survey. This survey will be analyzed and the results will be shared with our users. If your site has multiple users handling the HIV process, we encourage each user to submit an individual response. The deadline to submit the survey is 9/18/2017.

Click on the below link to take you to our survey:

[HTTPS://www.surveymonkey.com/r/5SBVT3V](https://www.surveymonkey.com/r/5SBVT3V)

**JUST A REMINDER**

* **Next NBIMC Computer downtime is scheduled for:**

**SUNDAY AUGUST 20, 2017 from**

 **0700(EST) to 1500(EST)**

* **As members transfer from one location to another, please remember to send an email notification to NBIMC’s group email (address shown above in the header) to notify us**

**QUOTE FOR THE MONTH**

***‘Some people live an entire lifetime and wonder if they have made a difference in the world. A veteran doesn’t have that problem.”***

 ***Ronald Reagan***